



MEMORANDUM

May 30, 2013

TO: General Plan Update Working Group

FROM: Beth Thompson and Ben Ritchie, De Novo Planning Group

SUBJECT: June 6th Meeting –Community Facilities/Services and Public Services/Infrastructure

DATE: May 30, 2013

INTRODUCTION

The June 6th meeting will focus on the topics of Community Facilities/Services and Public Services/Infrastructure. As these two topics can be very broad and will require covering a variety of specific issues, it will be particularly important to keep the meeting focused and productive.

This meeting packet includes specific reading materials related to community facilities/services and public services/infrastructure, and raises key issues to consider in preparation for the next Working Group meeting. As the Working Group is aware, it is critical that each member come to the next meeting having read the materials identified in this memo and having prepared and organized thoughts, comments, and questions related to these General Plan topics. Please direct any questions regarding the assigned reading materials or the issues to be discussed during this next Working Group meeting to Erik Nolthenius, Planning Manager. Erik can be reached by phone at: 925-516-5137, or by email at: enolthenius@brentwoodca.gov.

The Community Facilities/Services and Public Services/Infrastructure Elements are optional elements of the General Plan.

The Community Facilities/Services Element will address topics associated with the provision of police and fire protection, schools, civic services and functions, parks and recreation, health care, child care, and libraries, cultural, and other community facilities. The Community Facilities/Services Element will also incorporate the relevant goals and policies from the City's *Parks, Trails and Recreation Master Plan*, as they will become a part of the General Plan.

The Public Services/Infrastructure Element will address topics associated with the provision of water supplies, wastewater services, flood control/drainage facilities, and solid waste collection.

As part of the visioning process that occurred in November and December of last year, residents and stakeholders were asked to identify their vision and priorities for the city's future, as well as challenges and opportunities associated with the General Plan Update. The following priorities were identified related to these topics:

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- Maintain high-quality and accessible parks throughout the city,
- Promote and support high-quality local schools,
- Encourage adult and higher education opportunities,
- Support public art and cultural amenities, particularly in the Downtown,
- Maintain and improve public safety,
- Continue to provide responsive and high-quality public services, and
- Support the “small-town” feel of Brentwood and maintain civic/community pride.

The City’s existing General Plan includes goals, policies, and action programs specifically related to community facilities/services and public services/infrastructure. It is expected and anticipated that the Working Group will review these for relevancy and scope, and if necessary, expand upon them as part of this General Plan Update.

REQUIRED READING

Prior to the meeting on June 6th, please read the following items:

1. **Background Information** – Chapter 3.0 (in its entirety) of the Existing Conditions Report
2. **Opportunities and Constraints** – Sections 3.3 and 4.6 of the Opportunities and Constraints Report
3. **Existing General Plan Goals and Policies** – Specifically related to the Infrastructure Element and the Community Facilities Element.
4. **Parks, Trails and Recreation Master Plan** – Chapter 6, Goals, Objectives and Policies (see attached)

Note: As Eileen Hofstadt is the Park and Recreation Commission representative on the Working Group, she will be sharing the Commission’s thoughts and observations related to the Parks, Trails and Recreation Master Plan goals, objectives and policies as a starting point.

WORK EXERCISE

As the Working Group will be discussing the Community Facilities/Services and the Public Services/Infrastructure items separately, after reading the materials identified above, please consider the following questions and be prepared to succinctly discuss your responses:

1. Are there areas where the City is currently deficient or needs significant improvement?
2. What are the top three priorities that the General Plan should address?
3. Related to Community Facilities/Services, are there park and/or recreation needs of the community that are not currently being met? If so, how should the General Plan prioritize solutions to meet these needs?